

## Planning Resource: Aligning Coursework, Monthly Cohort Meetings & OJL

### Example

	Week One	Week Two	Week Three	Week Four
<b>Mentorship</b>	Apprentice meets with mentor for at least 30 minutes and shares why they want to be a teacher, what they are excited about, and what makes them nervous	<ul style="list-style-type: none"> <li>✓ Quick check in</li> <li>✓ Apprentice shares survey results</li> <li>✓ Mentor and apprentice prioritize the on-the-job learning skill they will work on for the next four to six weeks</li> </ul>	<ul style="list-style-type: none"> <li>✓ Quick check in</li> <li>✓ Mentor and apprentice review one IEP goal; mentor shares why it was developed and discusses one activity the apprentice can utilize to support the student with the goal</li> </ul>	<ul style="list-style-type: none"> <li>✓ Apprentice enacts activity</li> <li>✓ Quick check in</li> <li>✓ Apprentice and mentor discuss how activity went</li> <li>✓ Mentor asks apprentice about what they are learning in their coursework</li> </ul>
<b>Monthly Cohort Meeting</b>	<ul style="list-style-type: none"> <li>✓ Apprentices begin to build relationships with one another in the cohort</li> <li>✓ Participant takes initial survey about their current job and what they need to prioritize learning</li> </ul>			
<b>Coursework</b>	<ul style="list-style-type: none"> <li>✓ Faculty member asks the apprentice about their job, what they are learning on-the-job, and how the faculty member can support them</li> </ul>			

### EXAMPLE 2

Feel free to add rows for extra weeks in a month.

Wk	Mentorship	Monthly Cohort Meeting	Coursework
1	Apprentice meets with mentor for at least 30 minutes and shares why they want to be a teacher, what they are excited about, and what makes them nervous	<b>Date:</b>  Relationship building Initial survey about current job and what they need to prioritize learning	Faculty member asks apprentice about job, what they are learning, and how they can support. Ask for one reflection from the job as an assignment for the course?
2	Quick check in Apprentice shares survey results Mentor and apprentice prioritize the on-the-job learning skill for the next 4-6 weeks		
3	Quick check in Review one IEP goal; mentor shares why it was developed and discusses one activity the apprentice can use to support student		
4	Apprentice enacts activity Discuss how the activity went		

Wk	Mentorship	Monthly Cohort Meeting	Coursework
	Mentor gets an update on apprentice's coursework		
5		<b>Date:</b>	
6			
7			
8			
9		<b>Date:</b>	
10			
11			
12			
13		<b>Date:</b>	
14			
15			
16			
17		<b>Date:</b>	
18			
19			
20			

Wk	Mentorship	Monthly Cohort Meeting	Coursework
21		<b>Date:</b>	
22			
23			
24			
25		<b>Date:</b>	
26			
27			
28			

### Resources

<b>Monthly Cohort Meeting</b>	<ul style="list-style-type: none"> <li>● <a href="#">Monthly Meeting Design Supports and Timelines</a></li> <li>● <a href="#">Apprentice Responsibilities and Support Needs Survey</a></li> <li>● <a href="#">Monthly Mentor Meeting Slide Decks Examples</a></li> </ul>
<b>On-the-Job Learning &amp; Mentorship</b>	<ul style="list-style-type: none"> <li>● <a href="#">Aligning On-the-Job Learning and Mentorship</a></li> <li>● <a href="#">Mentor Professional Learning Communication Example</a></li> </ul>
<b>Flexible Coursework</b>	<ul style="list-style-type: none"> <li>● <a href="#">Course Map</a></li> </ul>