

## Financial Aid Limits by Type of Assistance

Category of Assistance Requested	Type	Limits
<b>Child Care</b>	<p style="color: orange;">Work Support</p> <p style="color: green;">Work Search Support</p> <p style="color: blue;">Education Support</p>	No individual customer limit
<p><b>Education</b></p> <ul style="list-style-type: none"> <li>- Tuition</li> <li>- Fees (including testing, parking &amp; other ordinary school fees)</li> <li>- Books</li> <li>- Supplies required by the school of all students in a like curriculum including: paper, pens, internet access, computer/laptop, printer, etc.</li> <li>- May include other expenses required by the school of all students in a like curriculum.</li> </ul> <p><b>Notes:</b> Any of the other types of financial aid subject to applicable restrictions listed in this chart may be used to support customers receiving education support from Workforce Solutions.</p> <p>Financial assistance for education is limited to training authorized by Workforce Solutions.</p>	<p style="color: blue;">Education Support</p>	<p>Limits apply to a 12-month period. The costs of these services are included in the total available for a Workforce Solutions scholarship. Other limits apply.</p> <ul style="list-style-type: none"> <li>- Up to \$3,000 for basic skills training</li> <li>- Up to \$6,000 for career training</li> <li>- Up to \$6,000 for career advancement training</li> </ul>

<p><b>Transportation</b></p> <p>Personal Expenses</p> <ul style="list-style-type: none"> <li>Gas, bus fare/passes, other</li> </ul> <p>Vehicular Expenses<sup>1</sup></p> <ul style="list-style-type: none"> <li>Car insurance (liability), Vehicle registration, Vehicle safety inspection<sup>2</sup></li> <li>Car repair/maintenance, Consumables<sup>1</sup></li> </ul>	<p style="text-align: center;"><b>Work Support</b></p> <p style="text-align: center;"><b>Work Search Support</b></p> <p style="text-align: center;"><b>Education Support</b></p>	<p>Personal Transportation Expenses are limited to a maximum of \$600 in a 12-month period.</p> <p>TANF Choices and SNAP E&amp;T customers are limited to a maximum of \$20 a week.</p> <p>Personal Transportation Expenses are based on need is calculated by multiplying the expected daily round-trip mileage to and from the customer’s work location or training provider, using an online map service such as MapQuest, Google Maps, etc. multiplied by .30 cents per mile.</p> <p>Managers may make exceptions for cusotmers who: a) need assistance beyond these limits to comply with cooperation requirements for TANF Choices or SNAP E&amp;T<sup>2</sup> b) receive education support from Workforce Solutions, and c) participate in special initiatives supported by H-GAC<sup>3</sup>.</p> <p>Vehicular Expenses are limited to:</p> <ul style="list-style-type: none"> <li>Car repair/maintenance, consumables: \$500 in a 12-month period</li> <li>Car Insurance (liability), Vehicle Registrations: \$200 in a 12-month period</li> </ul>
<p><b>Health Care or Health- Related</b></p> <ul style="list-style-type: none"> <li>Immunizations</li> <li>Physical Exams</li> <li>Vision (includes eye exam/corrective lenses</li> <li>Prescription safety glasses</li> <li>Drug tests</li> </ul>		<p>Expenses are limited to a maximum of \$250.00 in a 12-month period.</p>
<p><b>Clothing</b></p> <ul style="list-style-type: none"> <li>Work clothes, uniforms for work or training</li> <li>Interview clothes</li> <li>Shoes, boots, safety boots</li> </ul>		<p>Expenses for clothing are limited to a maximum of \$200 in a 12-month period.</p>
<p><b>Tools and Equipment</b></p>		<p>Expenses for tools and equipment are limited to a maximum of \$200 in a 12- month period.</p>

<sup>1</sup> Limited to customers who need this assistance to complete Workforce Solutions supported education services or to comply with cooperation requirements for TANF Choices or SNAP E&T.

<sup>2</sup> SNAP E&T customers cannot receive assistance with transportation expenses for car insurance, vehicle registration, and safety inspections.

<sup>3</sup> H-GAC may authorize limited assistance for customers who participate in initiatives included in the Special Initiatives chart below.

<p><b>Licenses</b></p> <ul style="list-style-type: none"> <li>• Application or renewal fees</li> <li>• Testing</li> <li>• Certification</li> <li>• Immigration document renewal fees</li> <li>• Background checks</li> <li>• TWIC</li> </ul>		<p>Expenses for licenses are limited to a maximum of \$250 in a 12-month period.</p>
<p><b>Documents</b></p> <p>Fees to obtain documents for job search, education, or work requirements:</p> <ul style="list-style-type: none"> <li>• Birth Certificates</li> <li>• School records</li> <li>• Passports</li> </ul>		<p>Expenses for documents are limited to a maximum of \$200 in a 12-month period.</p>

## Special Initiatives

<b>Initiative</b>	<b>Description</b>	<b>Financial Aid Available</b>
<p>Individuals experiencing homelessness who are working with a community organization</p>	<p>Initiative aimed at helping customers experiencing homelessness find employment. Customers must be working with a community organization helping the customer with life challenges while Workforce Solutions is helping the individual find employment.</p>	<p>See <a href="#">Service to Individuals Experiencing Homelessness Desk Aid</a>.</p>