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| **WS 18-06** |
| **March 1, 2018** |
| **Contract Management** |
| **Expires: Continuing** |

To: All Contractors

# From: Mike Temple

David Baggerly

Subject: Talent Development Standards and Guidelines

Purpose

Transmit the Standards and Guidelines for providing talent development service to employers.

Background

Workforce Solutions can help employers with talent development, including arranging training for new and current workers. Employer Service may source Workforce Solutions funds, other funds, or a combination to help defray the costs of talent development/training.

When using Workforce Solutions funds in whole or in part to support talent development for one or a group of employers, Employer Service will use the following policies and procedures.

Action

* Ensure all staff members read and understand the Talent Development Standards and Guidelines.
* Review and update any contractor-level policies/procedures related to talent development.

Questions

Staff should ask questions of their supervisors first. Direct questions for Board staff through the electronic [Issuance Q&A](http://www.wrksolutions.com/staff-resources/issuances/submit-a-question-issuances-qa).

Attachments

* [Talent Development Standards and Guidelines](http://www.wrksolutions.com/Documents/Staff/Talent-Development-SG/Talent-Development-Standards-and-Guidelines.docx)