

Vendor Name: \_\_\_\_\_

License No.: \_\_\_\_\_

Signature of Individual reporting attendance \_\_\_\_\_ Date \_\_\_\_\_

### Manual Attendance Report

Month: \_\_\_\_\_ Year: \_\_\_\_\_

Attendance Codes  
A - General Absence

TWIST ID	Child's Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									

*Note: Claiming for services not actually provided constitutes fraud.*

Additional Comments:  
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