

GULF COAST WORKFORCE BOARD PROCUREMENT COMMITTEE

Agenda

Wednesday, January 21, 2026, at 3:00 p.m.

By Hybrid Meeting

at H-GAC – 3555 Timmons Lane, Houston, TX 77027

Or via

<https://us02web.zoom.us/j/84477005417?pwd=Vv50aufNkQ9SepiXsYDdHmF9VZ9CrQ.1>

- 1. Call to Order**, Chair Dr. Bobbie Henderson
- 2. Committee Member Roll Call**, Desmond Taylor
- 3. Public Comment:** Anyone wishing to make a public comment may do so by appearing in person or by joining online via the link listed above, or by dialing 1-877-853 5247 or 1-888-788 0099 (Webinar ID 84445028305; Passcode: 124858)
- 4. Contract Amendment – Family Engagement and Home-based Provider Services:** Discussion and possible action regarding an amendment to United Way of Greater Houston's contract to incorporate additional funding. (Staff Contact: Thomas Brown)
- 5. Upcoming Procurements:** Overview of upcoming procurements, including anticipated timelines. (Staff Contact: Thomas Brown)
- 6. Other Business:** Chair Dr. Bobbie Henderson
- 7. Next Meeting:** Chair Dr. Bobbie Henderson
- 8. Adjourn:** Chair Dr. Bobbie Henderson

In compliance with the Americans with Disabilities Act, the Workforce Board will provide for reasonable accommodations for persons attending meetings. Requests should be received 24 hours prior to the function by contacting Dr. Maria Franco Cortes at 713-993-2410 or maria.cortes@wrksolutions.net.

Procurement Committee

Item 4: Family Engagement and Home-based Provider Services

Background

The Board is dedicated to enhancing the quality of early childhood education by offering a diverse array of supportive services. These services are twofold: first, providing consumer education and support to families in need of child care solutions; and second, strengthening the capacity of home-based child care providers, who are often the primary source of child care for many families. Through these initiatives, the Board seeks to foster a nurturing and supportive early childhood education environment that benefits both providers and the families that they serve.

The Family Engagement and Home-Based Provider Initiative supports the following key elements:

- a) Facilitate training events and activities to support home-based providers and the children in their care;
- b) Create opportunities for home-based providers to enhance and develop sustainable business practices;
- c) Collaborate and partner with existing entities that provide family engagement services to support families in their role as their child's primary caregiver; and
- d) Connect families to community resources needed to strengthen the families' ability to support their children.

Since 2024, the Board has contracted with United Way of Greater Houston to deliver these services.

Current Situation

United Way of Greater Houston continues to perform effectively and meet contract expectations:

Performance Target	FY26 Goal	Year to Date	Percentage of Goal
Number of home-based providers engaged in and participating in in-person intensive mentoring/coaching	30	28	93%
Number of community partners maintained or established/events participating in to provide support and awareness to families	20	23	115%
Number of home-based providers receiving technical assistance from subject matter experts	100	43	43%
Number of home-based providers receiving intensive in-person coaching/mentoring	30	28	93%
Number of home-based providers receiving materials and/or equipment	30	18	60%
Number of families receiving information and resources in-person to support financial stability, education, and health safety	3,000	1,545	52%
Number of community events attended by Family Engagement Specialists	15	29	193%

This proposed amendment increases funding to support consumer education for approximately 6,000 families and professional development for 350 home-based child care providers. Based on demonstrated performance and continued programmatic alignment, staff recommends approval of this contract amendment.

Recommendation

Staff requests Board approval to amend the contract with United Way of Greater Houston to increase funding by \$200,868, for a revised total contract amount not to exceed \$2,700,868.

Procurement Committee

Item 5: Upcoming Procurements

The table below provides information on the status of the various components of our system, including when they will need to be reprocured:

System Component	Service Provider(s)	Last Procurement	Next Scheduled Procurement (Calendar Year)
Labor Market Platform	Chmura	In Progress	TBD
Grant Fund Management	New	In Progress	TBD
Family Engagement & Outreach	United Way of Greater Houston	2024	2026 – First Quarter
Financial Aid Payment Office	BakerRipley	2022	2026 – First Quarter
Financial Aid Support Center	Equus	2022	2026 – First Quarter