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| WS 21-03 Change 3 |
| Release Date: August 31, 2022 |
| Effective Date: Immediately |
| Financial Aid |
| Expires: Continuing |

To: Career Offices
Financial Aid Support Center
Financial Aid Payment Office

From: Brenda Williams
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Subject: Managing Financial Aid/Income Guidelines

Purpose

Provide revised Financial Aid Income Guidelines for determining eligibility for Workforce Solutions Financial Aid. New changes in the income guidelines are identified in ***bold italics*** text.

This issuance updates WS 21-03 Managing Financial Aid/Income Guidelines Change 2 dated May 18, 2022.

This issuance updates income guidelines based on the Federal Poverty Guidelines, the Lower Living Standard Income Level, and the State Median Income Guidelines.

Background

Staff should use the Financial Aid Income Guidelines when it is necessary to apply an income test to qualify a customer for financial aid.

Action

1. Ensure staff uses the most recent Financial Aid Income Guidelines when determining eligibility for Financial Aid. You can find the Financial Aid Income Guidelines under Financial Aid Services – [Desk Aids](#).

Questions

Staff should first ask questions of their managers or supervisors. Direct questions to the Board staff through the electronic [Issuance Q&A](#).