

ATTENDANCE and PROGRESS REPORT

Student Name: Ineeda Success	Telephone: 713-777-9311
Address: 1111 Main St. Gotham City, TX 77777	Student ID: 9999999

Course (Example ITSC 1301)		ITSC 1301						
Day Scheduled (Circle):		Days Attended (Check):						
		S	<input checked="" type="checkbox"/> M	T	<input checked="" type="checkbox"/> W	T	<input checked="" type="checkbox"/> F	S
Is the student making satisfactory progress? <input checked="" type="radio"/> Yes <input type="radio"/> No	Week Ending (Sun – Sat)	06/11/2016	✓		✓		✓	
		06/18/16	✓		✓		✓	
		06/25/16	✓		✓		✓	
		Student is on schedule to complete course/training in agreed timeframe. <input checked="" type="radio"/> Yes <input type="radio"/> No Advisor/Instructor's Signature: _____ Title: _____ Date: ____/____/____						

Course (Example ITSC 1301)		ITSC 1305						
Day Scheduled		Days Attended (Check):						
		S	M	<input checked="" type="checkbox"/> T	W	<input checked="" type="checkbox"/> T	F	S
Is the student making satisfactory progress? <input checked="" type="radio"/> Yes <input type="radio"/> No	Week Ending (Sun – Sat)	06/11/16			✓		✓	
		06/18/16			✓		✓	
		06/25/16			✓		✓	
		Student is on schedule to complete course/training in agreed timeframe. <input checked="" type="radio"/> Yes <input type="radio"/> No Advisor/Instructor's Signature: _____ Title: _____ Date: ____/____/____						

Course (Example ITSC 1301)		INW 1323						
Day Scheduled		Days Attended (Check):						
		S	<input checked="" type="checkbox"/> M	T	<input checked="" type="checkbox"/> W	T	<input checked="" type="checkbox"/> F	S
Is the student making satisfactory progress? <input checked="" type="radio"/> Yes <input type="radio"/> No	Week Ending (Sun – Sat)	6/11/16	✓		✓		✓	
		6/18/16	✓		✓		✓	
		6/25/16	✓		✓		✓	
		Student is on schedule to complete course/training in agreed timeframe. <input checked="" type="radio"/> Yes <input type="radio"/> No Advisor/Instructor's Signature: _____ Title: _____ Date: ____/____/____						

Course (Example ITSC 1301)		ITCC 1242						
Day Scheduled		Days Attended (Check):						
		S	M	<input checked="" type="checkbox"/> T	W	<input checked="" type="checkbox"/> T	F	S
Is the student making satisfactory progress? <input checked="" type="radio"/> Yes <input type="radio"/> No	Week Ending (Sun – Sat)	06/11/16			✓		✓	
		6/18/16			✓		✓	
		6/25/16			✓		✓	
		Student is on schedule to complete course/training in agreed timeframe. <input checked="" type="radio"/> Yes <input type="radio"/> No Advisor/Instructor's Signature: _____ Title: _____ Date: ____/____/____						

Student's Signature: _____
Date: ____/____/____

Workforce Solutions is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas Numbers: 1-800-735-2989 (TDD) 1-800-735-2988 (voice) or 711

