



## Financial Aid Income Guidelines

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Workforce Solutions uses multiple sets of income guidelines when determining eligibility for our income-tested financial aid funds. “Income-tested” means that a person must have an income at or below a certain level to be eligible for the aid or to determine customer contribution to aid.

We use the income guidelines to determine which income-tested funds we can use to provide substantial financial aid for education & training scholarships, education support, work support and job search support.

Staff must use the most current guidelines when determining eligibility.

Workforce Solutions has the following income-tested funds available for financial aid:

WIOA Adult

Child Care & Development Fund

WIOA Youth

Child Care Local Match Fund

Workforce Solutions financial aid income guidelines apply the Poverty Guidelines, the Lower Living Standard Income Level Guidelines and the State Median Income Guidelines as appropriate for the identified fund. There is special guidance for applying Income Guidelines for child care financial aid on page 8 of this document. New changes are in ***bold italics***.

Following is a summary of eligibility requirements for income-tested funds:



| Income-Tested Fund     | Age & Other            | Work Status  | Selective Service               | Income & Other  |
|------------------------|------------------------|--|---------------------------------|---|
| WIOA Adult             | 18 years or older      | Authorized to work in U.S.   | If male, registered as required | <p>Family income at or below 100% of poverty line or 70% lower living standard or is at or below 200% of poverty line when funds are available.<br/>           Income test not required if customer meets one of the following criteria</p> <ol style="list-style-type: none"> <li>1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; or</li> <li>2. Is a Foster Child; or</li> <li>3. Is Homeless; or</li> <li>4. Receives or is eligible to receive free or reduced-price lunch; <u>or</u></li> <li>5. Is Deficient in Basic Skills</li> </ol> <p>Note: customer with a disability must be determined a family of one for income determination purpose if the customer's family does not meet the income test and 1 through 5 above do not apply.</p> |
| WIOA Dislocated Worker | There is no age limit. | <p>Authorized to work in U.S., and</p> <ol style="list-style-type: none"> <li>1. Terminated or laid off, eligible for or exhausted UI and unlikely to return to industry or occupation; <u>or</u></li> <li>2. Lost job from permanent closure or substantial layoff of a plant, facility or enterprise; <u>or</u></li> <li>3. Was self-employed and now unemployed because of economic conditions or natural disaster; <u>or</u></li> <li>4. Displaced Homemaker; <u>or</u></li> <li>5. Spouse of a member of Armed Forces who lost employment due to permanent change in duty station or is unemployed, underemployed and has difficulty finding or upgrading employment</li> </ol> | If male, registered as required | <b>Income test not required for eligibility</b>   |

| Income-Tested Fund       | Age & Other   | Work Status                | Selective Service               | Income & Other   |
|--------------------------|---|----------------------------|---------------------------------|--|
| WIOA In-School Youth     | <p>A. 14-21 years old at eligibility determination, <u>and</u></p> <p>B. Attending or enrolled in secondary or for-credit postsecondary school at eligibility determination, <u>and</u></p> <p>C. <b>Low-Income</b>, <u>and</u></p> <p>D. At least one of the following apply</p> <ol style="list-style-type: none"> <li>1. Deficient in Basic Literacy Skills; <u>or</u></li> <li>2. Homeless, Runaway; <u>or</u></li> <li>3. In foster care or aged out of foster care; <u>or</u></li> <li>4. Pregnant/Parenting; <u>or</u></li> <li>5. Offender; <u>or</u></li> <li>6. Has a disability; <u>or</u></li> <li>7. An English language learner who is deficient in Basic Literacy Skills.</li> </ol>   | Authorized to work in U.S. | If male, registered as required | <p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer meets one of the following criteria</p> <ol style="list-style-type: none"> <li>1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; <u>or</u></li> <li>2. Is a Foster Child; <u>or</u></li> <li>3. Is Homeless; <u>or</u></li> <li>4. Receives or is eligible to receive free or reduced-price lunch; <u>or</u></li> <li>5. Lives in a high poverty census tract.</li> </ol> <p>Note: customer with a disability must be determined a family of one for income determination purpose if the customer's family does not meet the income test and 1 through 5 above do not apply.</p> |
| WIOA Out-of-School Youth | <p>A. 16-24 years old at eligibility determination, <u>and</u></p> <p>B. Not attending or enrolled in secondary or for-credit postsecondary school at eligibility determination <u>and</u></p> <p>C. At least one of the following apply</p> <ol style="list-style-type: none"> <li>1. School Dropout; <u>or</u></li> <li>2. Youth who (a) received HS Diploma/equivalent and (b) <b>is low-income</b> and (c) is Deficient in Basic Literacy Skills or is an English language learner; <u>or</u></li> <li>3. Required to attend school but has not attended for at least the most recent complete school year's calendar quarter'; <u>or</u></li> <li>4. Homeless or Runaway; <u>or</u></li> <li>5. In foster care or aged out of foster care; <u>or</u></li> <li>6. Pregnant/Parenting; <u>or</u></li> <li>7. Subject to the juvenile or adult justice system; <u>or</u></li> <li>8. Has a disability; <u>or</u></li> <li>9. Requires additional assistance to complete an educational program, or to secure and hold employment (<b>must also meet low income requirements</b>)</li> </ol> | Authorized to work in U.S. | If male, registered as required | <p>Note: OSY customers can attend and/or be enrolled in a non-credit postsecondary school at eligibility determination.</p> <p>OSY customers 21-24 years old are not subject to in-school educational requirements.</p> <p>Low income required only if using C. 2. or C. 9. from "Age &amp; Other" column</p> <p>Family income at or below 100% of poverty line or 70% lower living standard. Income test not required if customer is</p> <ol style="list-style-type: none"> <li>1. Customer receives or is a member of a family that receives (currently or in the past six months) one of the following: TANF, SNAP, SSI, or other public assistance; <u>or</u></li> <li>2. Is a Foster Child; <u>or</u></li> <li>3. Is Homeless; <u>or</u></li> <li>4. Lives in a high poverty census tract.</li> </ol>                 |

| Income-Tested Fund            | Age & Other   | Work Status   | Selective Service | Income & Other   |
|-------------------------------|---|---|-------------------|--|
| Child Care & Development Fund | Parents, including teenage parents; legal guardians of minor children | Working or attending school at least 25 hours per week  | NA                | Family income is at or below <b>85% of state median income (SMI)</b> at initial eligibility and does not exceed <b>85% SMI</b> for sustaining eligibility. |
| Child Care Local Match Fund   | Parents, including teenage parents; legal guardians of minor children | Working or attending school at least 25 hours per week at a designated local match participating site | NA                | Family income is at or below <b>85% of state median income (SMI)</b> at initial eligibility and does not exceed <b>85% SMI</b> for sustaining eligibility. |



## Financial Aid Income Guidelines

### WIOA Adult

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Effective: ***April 6, 2022***

| Family Size – Number of Persons in the Family     | Annualized Income – Low Income | Annualized Income – Self-Sufficiency |
|---|--------------------------------|--------------------------------------|
| One   | \$13,590                       | \$27,180                             |
| Two   | \$18,310                       | \$36,620                             |
| Three   | <b><i>\$23,349</i></b>         | <b><i>\$46,698</i></b>               |
| Four  | <b><i>\$28,826</i></b>         | <b><i>\$57,652</i></b>               |
| Five  | <b><i>\$34,021</i></b>         | <b><i>\$68,042</i></b>               |
| Six   | <b><i>\$39,790</i></b>         | <b><i>\$79,580</i></b>               |
| Seven   | <b><i>\$45,558</i></b>         | <b><i>\$91,116</i></b>               |
| Eight   | <b><i>\$51,327</i></b>         | <b><i>\$102,654</i></b>              |
| For each additional family member add this amount | <b><i><u>\$5,768</u></i></b>   | <b><i><u>\$9,440</u></i></b>         |

***Note: When funds are limited, Workforce Solutions staff must use the low-income wages to determine to determine eligibility for WIOA Adult funding.***

## Financial Aid Income Guidelines

### WIOA Youth

Effective: *April 6, 2022*

| Family Size – Number of Persons in the Family     | Annualized Income            |
|---|------------------------------|
| One   | \$13,590                     |
| Two   | \$18,310                     |
| Three   | <b><i>\$23,349</i></b>       |
| Four  | <b><i>\$28,826</i></b>       |
| Five  | <b><i>\$34,021</i></b>       |
| Six   | <b><i>\$39,790</i></b>       |
| Seven   | <b><i>\$45,558</i></b>       |
| Eight   | <b><i>\$51,327</i></b>       |
| For each additional family member add this amount | <b><u><i>\$5,768</i></u></b> |



## Financial Aid Income Guidelines

### Child Care & Development Fund and Local Match

Effective from October 1, 2021 through September 30, 2022

| Family Size –<br>Number of<br>Persons in the<br>Family | Gross Monthly Income  |   |
|--|---|---|
|  | Initial Eligibility<br>200% FPG<br><b>Ended:<br/>02/01/22</b> | <b>Initial and Sustaining<br/>Eligibility<br/>85% SMI<br/>Effective:<br/>02/02/22</b> |
| Two  | \$2,903   | <b>\$4,113</b>  |
| Three  | \$3,660   | <b>\$5,081</b>  |
| Four   | \$4,417   | <b>\$6,049</b>  |
| Five   | \$5,173   | <b>\$7,016</b>  |
| Six  | \$5,930   | <b>\$7,984</b>  |
| Seven  | \$6,687   | <b>\$8,166</b>  |
| Eight  | \$7,443   | <b>\$8,347</b>  |
| Nine   | \$8,200   | <b>\$8,528</b>  |
| Ten*   | \$8,710*  | <b>\$8,710</b>  |
| Eleven*  | \$8,891*  | <b>\$8,891</b>  |
| Twelve*  | \$9,073*  | <b>\$9,073</b>  |
| Thirteen*  | \$9,254*  | <b>\$9,254</b>  |
| Fourteen*  | \$9,436*  | <b>\$9,436</b>  |
| Fifteen*   | \$9,617*  | <b>\$9,617</b>  |



## Guidance for Applying Income Guidelines for Child Care Financial Aid

We use TWIST to record and process applications for financial aid for child care.

1. ***Effective February 2, 2022, Workforce Solutions will use the 85% State Median Income (SMI) for both*** Initial Eligibility and Sustaining Eligibility for customers applying for the general Income Eligible/At Risk and Local Match financial aid.
2. Customers initially applying must meet the **85% SMI** Initial Eligibility income requirement to receive financial assistance for child care. At recertification, a customer's income cannot exceed the **85% SMI** sustaining income limits to continue receiving financial assistance for child care.
3. Income eligibility limits are set in TWIST. TWIST will store the **85% SMI** Initial Eligibility income requirement. Customers will be determined eligible initially with this income requirement.