

Financial Aid Limits by Type of Assistance

Category of Assistance Requested	WFS Short-term		WFS Substantial Assistance	
	Type	Limits	Type	Limits
	Available in Types marked below.	Short-term Assistance is one-time assistance limited to \$200.	Available in Types marked below.	All limits apply to a 12-month period beginning October and ending September the following year.
Child Care	Does Not Apply		Work Support Work Search Education Support	No individual customer limit
<p>Education</p> <ul style="list-style-type: none"> – Tuition – Fees (including testing, parking, & other ordinary school fees) – Books – Supplies required by the school of all students in a like curriculum including: paper, pens, internet access, computer/laptop, printer, etc. – May include other expenses required by the school of all students in a like curriculum. <p>Note: Any of the other types of financial aid subject to applicable restrictions listed in this chart may be used to support customers receiving education support from Workforce Solutions.</p> <p>Note: Financial assistance for Education is limited to training authorized by Workforce Solutions.</p>	Does Not Apply		Education Support	<p>Limits apply to a 12-month period. The costs of these services are included in the total available for a Workforce Solutions scholarship. Other limits do not apply.</p> <ul style="list-style-type: none"> – Up to \$3,000 for basic skills training – Up to \$6,000 for career training – Up to \$6,000 for career advancement training

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Transportation Personal Expenses – Gas, bus fare/passes, other Vehicular Expenses ² – Car insurance (liability), Vehicle registration, Vehicle safety inspection ³ – Car repair/maintenance, Consumables ²	Work Support	Personal Transportation Expenses are based on need and limited to a maximum one-time assistance of up to \$100 ¹ . <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="color: red; text-align: center;">Transportation Allowance Chart</th> </tr> <tr> <th style="color: red; text-align: center;">Daily Round Trip Mileage</th> <th style="color: red; text-align: center;">Allocation for Two weeks</th> </tr> </thead> <tbody> <tr> <td style="color: red; text-align: center;">1 - 10 miles</td> <td style="color: red; text-align: center;">\$20</td> </tr> <tr> <td style="color: red; text-align: center;">11 - 20 miles</td> <td style="color: red; text-align: center;">\$40</td> </tr> <tr> <td style="color: red; text-align: center;">21 - 30 miles</td> <td style="color: red; text-align: center;">\$60</td> </tr> <tr> <td style="color: red; text-align: center;">31 - 40 miles</td> <td style="color: red; text-align: center;">\$80</td> </tr> <tr> <td style="color: red; text-align: center;">41 - 50 miles</td> <td style="color: red; text-align: center;">\$100</td> </tr> </tbody> </table> Vehicular Expenses are not allowed under Short-term Assistance	Transportation Allowance Chart		Daily Round Trip Mileage	Allocation for Two weeks	1 - 10 miles	\$20	11 - 20 miles	\$40	21 - 30 miles	\$60	31 - 40 miles	\$80	41 - 50 miles	\$100	Work Support Work Search Support Education Support	Personal Transportation Expenses are based on need and limited to a maximum of \$20 a week and a maximum of \$600 in a 12-month period. Note: Office managers may make exceptions for customers who: a) need assistance beyond these limits to comply with cooperation requirements for TANF Choices or SNAP E&T ³ , b) receive education support from Workforce Solutions, and c) participate in a special initiative authorized or supported by H-GAC ⁴ . Vehicular Expenses ² are limited to: – Car repair/maintenance, consumables: \$500 in a 12-month period – Car Insurance (liability), Vehicle Registrations: \$200 in a 12-month period
Transportation Allowance Chart																		
Daily Round Trip Mileage	Allocation for Two weeks																	
1 - 10 miles	\$20																	
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41 - 50 miles	\$100																	
Health Care or Health-Related – Immunizations – Physical Exams – Vision/corrective lenses – Prescription safety glasses – Drug tests	Does Not Apply		Work Support Work Search Support Education Support	Expenses are limited to a maximum of \$250 in a 12-month period.														

¹ Limited to customers who need this assistance to keep a job or accept a job offer.

² Limited to customers who need this assistance to complete Workforce Solutions supported education services or to comply with cooperation requirements for TANF Choices or SNAP E&T.

³ SNAP E&T customers cannot receive assistance with transportation expenses for car insurance, vehicle registration, and safety inspections.

⁴ H-GAC may authorize limited assistance for customers who participate in initiatives included in the Special Initiatives chart below.

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<p>Clothing</p> <ul style="list-style-type: none"> – Work clothes, uniforms for work or training – Interview clothes – Shoes, boots, safety boots <p>Tools and Equipment</p> <p>Licenses</p> <ul style="list-style-type: none"> – Application or renewal fees – Testing – Certification – Immigration document renewal fees – Background checks – TWIC¹ <p>Documents</p> <p>Fees to obtain documents for job search, education or work requirements</p> <ul style="list-style-type: none"> – Birth Certificates – School records – Passports 	Work Support	<p>Expenses for clothing are limited to a maximum of \$50.¹</p> <p>Expenses for tools and equipment are limited to a maximum of \$50.¹</p> <p>Expenses for licenses are limited to a maximum of \$150.¹</p> <p>Expenses for documents are limited to a maximum of \$50.¹</p>	<p>Work Support</p> <p>Work Search Support</p> <p>Education Support</p>	<p>Expenses for clothing are limited to a maximum of \$200 in a 12-month period.</p> <p>Expenses for tools and equipment are limited to a maximum of \$200 in a 12-month period.</p> <p>Expenses for licenses are limited to a maximum of \$250 in a 12-month period.</p> <p>Expenses for documents are limited to a maximum of \$200 in a 12-month period.</p>

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Special Initiatives

Initiative	Description	Financial Aid Available	Contact
Individuals experiencing homelessness who are working with a community organization	Initiative aimed at helping customers experiencing homelessness find employment. Customer must be working with a community organization helping the customer with life challenges while Workforce Solutions is helping the individual find employment.	See Service to Individuals Experiencing Homelessness Desk Aid	Kevin Rodney
NDW COVID-19	To address regional workforce challenges related to the COVID-19 response, Workforce Solutions will provide the following to eligible customers who have lost jobs because of the pandemic: <ul style="list-style-type: none"> - Subsidized temporary Employment related to COVID - Career Training - On-the-job training - Support Services 	The subsidized employment will be at the prevailing wage. Financial aid requests should be treated the same as WIOA.	Faith Edwards