



<b>WS 21-03 Change 2</b>
<b>Release Date: May 18, 2022</b>
<b>Effective Date: Immediately</b>
<b>Financial Aid</b>
<b>Expires: Continuing</b>

To: Career Offices  
Financial Aid Support Center  
Financial Aid Payment Office

From: Brenda Williams  
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Subject: Managing Financial Aid/Income Guidelines

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## Purpose

Provide revised Financial Aid Income Guidelines for determining eligibility for Workforce Solutions Financial Aid. New changes in the income guidelines are identified in ***bold italics*** text.

This issuance updates WS 21-03 Managing Financial Aid/Income Guidelines Change 1 dated February 1, 2022.

This issuance updates income guidelines based on the Federal Poverty Guidelines, the Lower Living Standard Income Level, and the State Median Income Guidelines.

## Background

Staff should use the Financial Aid Income Guidelines when it is necessary to apply an income test to qualify a customer for financial aid.

## Action

Ensure staff uses the most recent Financial Aid Income Guidelines when determining eligibility for Financial Aid. You can find the Financial Aid Income Guidelines under Financial Aid Services – [Desk Aids](#).

## Questions

Staff should first ask questions of their managers or supervisors. Direct questions to the Board staff through the electronic [Issuance Q&A](#).