

Vendor Network Basic Skills Renewal Form

Completed Vendor Network Renewal Form should be submitted 30 days prior to due date. This form may be E-mailed or signed and faxed. If e-mailing, please enter "Forwarded by E-mail" in the Authorized Signature line.

Provider Information

Provider Name _____ Contact Name _____

Phone Number _____ Fax _____ E-mail _____

Regular Business Hours _____ Website _____

How many customers have completed this program in the last 12 months? _____

(Attach a student roster with contact information)

If any regulatory body such as *Texas Education Agency (TEA)* or the *Texas Workforce Commission Career Schools & VA Education* regulates your organization please include that information as part of this application.
(Certificate of Approval, List of Approved Courses by Instruction (LACI), or TWC Exemption Letter)

Program Information

Program Name _____

Total Hours of Instruction _____ Classroom Hours _____ Lab Hours _____

Please provide any changes on the description of your program or services & attach a new catalog or brochure:

Cost Information

Tuition \$ _____ Books \$ _____ Supplies \$ _____

Equipment \$ _____ Fees \$ _____ Please explain _____

Authorization

By signing, I certify that all information contained in this document is accurate as of the date of submission.

Signature of Authorized Representative

Typed/Printed of Signatory

Title

Date