

FOCUS ON

MEDICAL RECORDS AND HEALTH INFORMATION TECHNICIANS

1 OF 4

Houston Gulf Coast Region*

ONE CAREER WITH A HEALTHY OUTLOOK

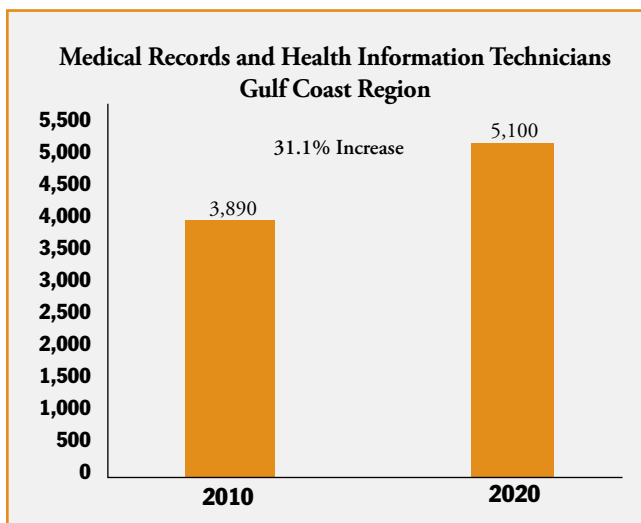
There's a growing job sector in the health care industry with a long and prosperous future ahead. Medical records technicians, also known as health information technicians, offer a career opportunity for those who wish to work in the health care industry, but not in patient care.

Medical records/health information technicians work in hospitals, physician offices, health maintenance organizations, community health centers and other health care organizations.

Job duties vary depending on the size and structure of the employer company, but generally, duties include compiling, processing, and maintaining medical records in a manner consistent with medical, administrative, ethical, legal, and regulatory requirements of the health care system. The outlook for medical records/health information technician careers is excellent.

Medical records and health information technicians earn good wages, averaging more than \$39,000 a year.

THE NUMBER OF MEDICAL RECORDS/HEALTH INFORMATION TECHNICIANS IS EXPECTED TO INCREASE BY 31.1 PERCENT BETWEEN 2010 AND 2020, MUCH FASTER THAN THE AVERAGE FOR ALL OCCUPATIONS (22.7 PERCENT).



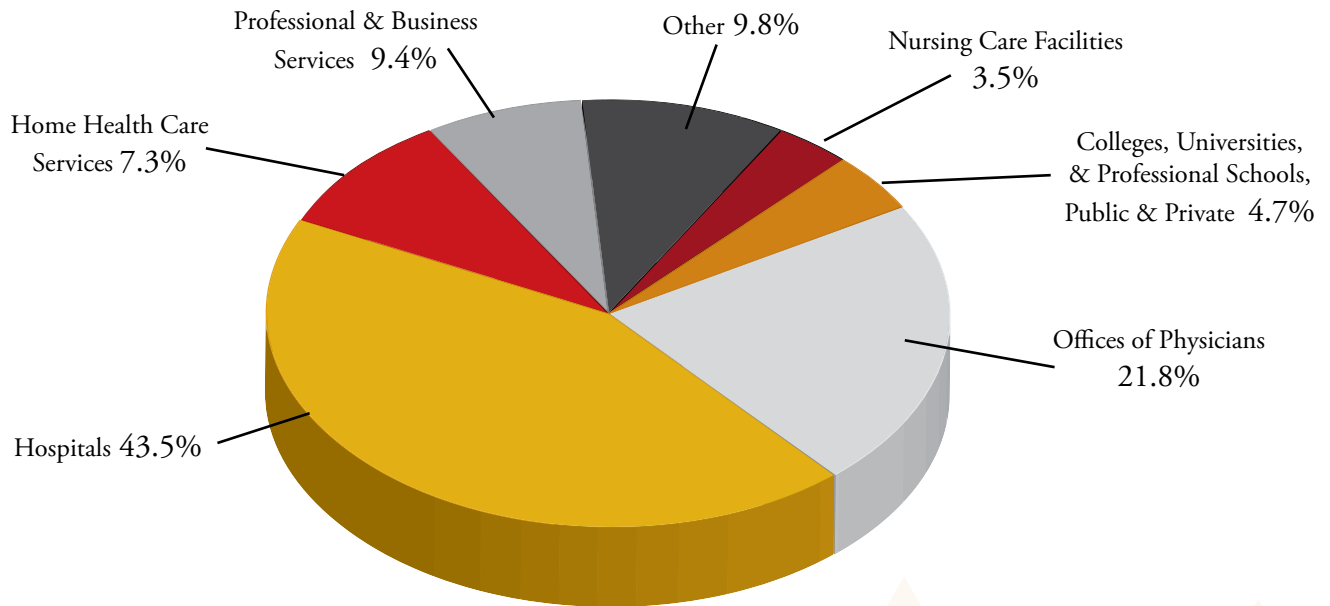
Brought to you by the Education Committee of The Gulf Coast Workforce Board.
For more information visit us on the Web at www.wrksolutions.com
Latest data available as of June 2013.

*Includes the following counties: Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, and Wharton.

FOCUS ON MEDICAL RECORDS AND HEALTH INFORMATION TECHNICIANS

JOB OPPORTUNITIES ARE AVAILABLE IN MANY PRIVATE AND PUBLIC INDUSTRIES

Medical Records and Health Information Technician Jobs in the Gulf Coast Region 2020



HOW DO YOU BECOME A MEDICAL RECORDS AND HEALTH INFORMATION TECHNICIAN?

Most employers prefer to hire registered health information technicians (RHIT). A written examination is offered by the American Health Information Management Association (AHIMA) for graduates of a two-year associate degree program accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

Additional information about obtaining medical records and health information technician credentials is available from the AHIMA website at www.ahima.org. A list of programs accredited by CAHIIM is available at www.ahima.org.

ADVANCEMENT OPPORTUNITIES

Experienced medical records and health information technicians are able to advance their careers by moving into supervisory positions or by specializing in Medicare coding or cancer registry. Advancement into a higher administrative position usually requires a bachelor's degree in medical records and health information administration.

FOCUS ON MEDICAL RECORDS AND HEALTH INFORMATION TECHNICIANS

START EARLY AND BE PREPARED

High school students should strive for a high GPA. This will provide them with an edge needed for acceptance in and successful completion of a medical records/health information technician program.

PREPARING FOR A MEDICAL RECORDS & HEALTH INFORMATION TECHNICIAN CAREER*

9th Grade	Suggested Coursework		
	English I	World Geography	Career-Related Electives: Introduction to Health Science Technology and Medical Terminology or Keyboarding or Introduction to Business
	Algebra I	Languages other than English I	
	Biology	Health/PE or Equivalent	
10th Grade	Suggested Coursework		
	English II	World History	Career-Related Electives: Health Science Technology I or Business Management
	Geometry	Languages other than English II	
	Chemistry	Technology Applications	
11th Grade	Suggested Coursework		
	English III	United States History	Career-Related Electives: Health Science Technology II or Anatomy and Physiology of Human Systems or Languages other than English III
	Algebra II	Communication Applications	
	Physics	PE or Equivalent	
12th Grade	Suggested Coursework		
	English IV	Government/Economics	Career-Related Electives: Health Science Technology III or Independent Study or Languages other than English IV
	Calculus	Fine Arts	
	AP Physics		

*Source: AchieveTexas.org

FOCUS ON MEDICAL RECORDS AND HEALTH INFORMATION TECHNICIANS

4 OF 4

GULF COAST REGION MEDICAL RECORDS AND HEALTH INFORMATION TECHNICIAN PROGRAMS ACCREDITED BY CAHIIM

COMMUNITY COLLEGES

- College of the Mainland
- Houston Community College
- Lee College
- Lone Star College
- San Jacinto College
- Wharton County Junior College

UNIVERSITIES

- Texas Southern University

MAJOR EMPLOYERS IN THE GULF COAST REGION

- Harris County Hospital District
- HCA Healthcare
- Health Care Partners
- Houston VA Medical Center
- Kelsey-Seybold Clinic
- Memorial Hermann Healthcare System
- The Methodist Hospital
- Oak Bend Medical Center
- St. Lukes Episcopal Health System
- Shriners Hospital for Children
- Tenet Health Care
- Texas Childrens Hospital
- The University of Texas MD Anderson Cancer Center
- The University of Texas Medical Branch



Workforce Solutions is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

Relay Texas Numbers:

1-800-735-2989(TDD) • 1-800-735-2988(VOICE) • 711

www.wrksolutions.com


Workforce Solutions